

SINOTI SAMOA

PARSONAGE INSPECTION CHECKLIST

DATE:

ANNUAL INSPECTION

ADDRESS:.....

MOVING INSPECTION (1 month
prior to moving day)

Make 2 copies of completed checklist:

1. To be filed in Parsonage record book
2. To be filed with Parish Property Committee

	GOOD	FAIR	POOR	CHURCH WILL REPAIR	PRESBYTER WILL REPAIR
KITCHEN					
Walls					
Floor					
Windows					
Window coverings					
Ceiling					
Countertops					
Sink					
Refrigerator					
Stove/oven					
Dishwasher					
Disposal					
Furniture					
Other (specify)					
DINING ROOM					
Walls					
Floor					
Windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
LIVING ROOM					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					

MASTER BEDROOM					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
BEDROOM 2					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
BEDROOM 3					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
BEDROOM 4					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
OFFICE					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
BATHROOM					
Sink					
Tub					

Toilet					
Floor and walls					
Other (specify)					
FAMILY ROOM					
Walls					
Floor					
windows					
Window coverings					
Ceiling					
Furniture					
Other (specify)					
Air Conditioning Unit					
Heating Unit					
Laundry Washer/Dryer					
Garage					
Attic					
Basement					
Water heaters					
EXTERIOR					
Roof					
Walls					
Eaves					
Windows					
Other (specify)					

Has the Parsonage contents inventory been checked and found to be in good order? Y N

If no, please explain:

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Presbyter

.....
Parish Committee Convenor

.....
Parish Executive member

.....
Parish Committee member